UNIVERSITY OF MIAMI **ROSENSTIEL SCHOOL of** MARINE, ATMOSPHERIC & EARTH SCIENCE

Announcement of Defense

Must be submitted to GSO at least 2 weeks prior to defense date.

Name:			De	gree:	
			Pre	ogram:	
Title:					
Defense Format	D	efense Date	Defense ⁻	Time	Time Zone
☐ In Person☐ Remote (Zoom)☐ Both					
Location: (if applicable) Students are responsible for rese	erving the room.				
Zoom Meeting Link: (if applicable)			 		
Zoom Meeting ID:			Password: (if applicable)		

To be completed by Committee Members.

I have read the above thesis/dissertation, and I approve it as substantially complete and ready for the oral defense scheduled above. In addition, I confirm that I will be present for the defense on the date indicated on this form. Under special circumstances, a committee member may be excused from attending the defense, at the discretion of the Program Director.

	I will be present at the	e defense:	Yes	Not Available
Committee Chairperson Name	Approval (Email or Signature)		1	1
Committee Member Name	Approval (Email or Signature)			
Committee Member Name	Approval (Email or Signature)		1	
Committee Member Name	Approval (Email or Signature)			
Committee Member Name	Approval (Email or Signature)			I
Committee Member Name	Approval (Email or Signature)			I
To be completed by Program D	Director.	 		
		G		
Approval (Email or Signature)	Date			

How to Create a Zoom Meeting for Your Defense

- 1. Sign in using the Zoom desktop app using your CaneID and password (click *Sign in with SSO*).
 - Refer to this PDF if you need help activating your Zoom account with your UM credentials or downloading the desktop app: https://www.it.miami.edu/ assets/pdf/get-started-with-zoom-at-the-u.pdf
- 2. Click the **Schedule** icon to open the "Schedule Meeting" window.
- 3. Enter the **Topic** name (*Your Full Name Defense*) and other meeting details (start date, time, duration, password), then select advanced options (waiting room, etc.).
- 4. Click **Schedule** to officially create the meeting.

	Home	Chat	() Meetings	ල Contacts	
	+		O _{Tues}	4:53 PM	
New Meeting ~	Join		No u	ipcoming meetings today	

Schedule meeting	Schedule meeting
Schedule Meeting	Generate Automatically Personal Meeting ID 693 169 2210
Торіс	Password
[ENTER YOUR NAME] Defense	Require meeting password 399288
Start: Fri November 6, 2020 V 03:00 PM V	Video Host: ○ On ● Off Participants: ○ On ● Off
Duration: 1 hour > 30 minutes > Recurring meeting Time Zone: Eastern Time (US and Canada) >	Audio Telephone Computer Audio Telephone and Computer Audio
Meeting ID	Dial in from United States and Italy Edit
Generate Automatically Personal Meeting ID 693 169 2210	Calendar
Password	Outlook Google Calendar Other Calendars
Require meeting password 399288	Advanced Options \land
Video	C Enable Waiting Room
Host: O On O Off Participants: O On O Off	Enable join before host
	V Mute participants upon entry
Audio	Only authenticated users can join: Sign in to Zoom
Dial is from United States and Italy.	Automatically record meeting
	Alternative hosts:
Calendar	Example:john@company.com;peter@school.edu
Outlook Goodo Cslondar Cchedule Cancel	Schedule Cancel

How to Find Zoom Meeting Information for the RSMAS Announcement of Defense Form

- 1. Click the **Meetings** icon
- 2. Select the meeting you created for your defense day.
- 3. Click on **Show Meeting Information** to view the web link, meeting ID, password etc.
- 4. Copy and paste this information to the designated areas on your *RSMAS Announcement of Defense Form.*

	Home Chat Meetings Contacts
C Upcoming Recorded +	{ENTER YOUR NAME} Defense
(ENTER YOUR NAME) Defense 3:00 PM-4:30 PM Meeting ID: 997 5276 3634	3:00 PM - 4:30 PM Meeting ID: 997 5276 3634
Recurring meeting	Start Copy Invitation Edit X Delete Join from a Room

Home	Chat Meetings	© Contacts					
{ENTER YOU	{ENTER YOUR NAME} Defense						
3:00 PM - 4:30 PM							
Meeting ID: 997 5276 36	34						
Start Co	py Invitation 🖍 Edit	× Delete	Join from a Room				
Hide Meeting Invitation							
Kristina Santana is inviting	you to a scheduled Zoom meeting.		nk				
Topic: {ENTER YOUR NAME Time: Nov 6, 2020 03:00 PI	} Defense M Eastern Time (US						
Join Zoom Meeting https://miami.zoom.us/j/99	9752763634?pwd=TGxXbmJyK3BreV	/NRaHhxbWxzSlBodz09					
Meeting ID: 997 5276 3634 Passcode: 399288 One tap mobile +16465588656,,997527636	634# US (New York)	ting ID, Pass	sword				